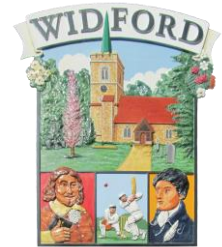


Widford Parish Council



To: Cllrs Mike Allen, Ian Collins, Andy Djemal, Mark Rome, Josh Warren
You are summoned to attend the following meeting to transact this business agenda:

Ordinary Parish Council Meeting

Tuesday 7th January 2025

in Widford Village Hall at 7.30pm

Public and press are welcome to join the meeting, although under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, public and press may be excluded for the discussion of confidential business. Please note that public participation is not permitted except during the time designated for public comments.

Signed: Colin Marks, Proper Officer and Clerk to Widford Parish Council

Date: 2nd January 2025

AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

25.001 Apologies for absence

1. Councillors: to receive and approve acceptance of councillor apologies
2. Other apologies

25.002 Declarations of Interest and requests for dispensations

1. To receive members' Declarations of Interest for items on the agenda (including non-pecuniary, with the nature of the interest. Members should give due regard to the Disclosable Pecuniary Interests notice at the end of this agenda).
2. Dispensations: Cllr Mike Allen re Playing Field matters, being a trustee. Cllr Ian Collins re Closed Churchyard matters, his wife having the maintenance contract.

25.003 Approval of Minutes:

1. November 5th 2024 Parish Council Meeting

25.004 Police Report:

1. To receive the Safer Neighbourhood Team report
2. Police Priority survey from EH Rural NPT police team for January-April 2025
3. Priority Setting Forum (PSF) zoom meeting - EH Rural areas Tuesday 17th December 2024 at 7:00pm

25.005 Chairman's Announcements

25.006 To receive reports from County and District Councillors

25.007 Planning

1. New Planning Applications

3/24/1920/HH 3/24/1924/LBC	Ashbourne Manor: Retrospective for demolition of collapsing masonry retaining wall around the garage and reconstruction to match existing, with reinforced concrete structure all concealed behind facing brickwork to match the brickwork removed. Alterations to garage side windows.	By 6 th Jan (extended to 8 th Jan)
3/24/2232/FUL	The Green Man: Change of use of land to residential, erection of dwelling with basement incorporating solar panels and air source heat pump with associated access, car parking and amenity space.	By 14 th Jan

2. Decision Notices (for information only)

3/24/0926/FUL	Adams Barn, Hunsdon Road: Change of use agricultural to residential	REFUSED
3/24/1844/HH 3/24/1845/LBC	5 Nether Street: Replacement front windows and door	GRANTED
3/24/1495/FUL	Land at Bourne Lane: Change of use to glamping site	Awaited

3/24/1356/LBC	Ashbourne Manor: Alterations to property	Awaited
3/24/1031/HH	Ashbourne Manor: Extension to single storey garage	Awaited
3/23/2283/OUT	Land south of Levenage Lane: Outline for 4 dwellings. <i>REFUSAL APPEALED</i>	APPEAL ALLOWED with Conditions
3/19/1045/OUT	Land North of the Stort Valley and the A414, Gilston: outline planning	Awaited

3. Other planning matters

1. To consider any late planning applications received after the agenda was published
 - (i) Issues re glamping site (D Andrews email 20 December)
2. Places for People invitation to attend the Community Working Group session on the Village 1 Masterplan: Eastwick and Gilston Village Hall, Thursday 30th January 2025, 18:00 - 20:30

25.008 Finance

1. To receive report on the Council's finances at 30th November 2024
2. To approve bank reconciliation at 30th November 2024
3. To receive 2023/24 financial performance against budget to 30th November 2024
4. To approve list of orders for payment
5. To approve an increase of approximately 20% in the internal audit fee (the first for six years)
6. To finalise the budget and precept for 2025/26

25.009 Correspondence: To note list of correspondence (*list below, for information only*)

25.010 Village Reports

1. **Village Hall**
 1. To receive report and update on plans
2. **Playing Field**
 1. To receive report
3. **Allotments**
 1. To receive report
4. **Closed Churchyard:**
 1. To receive report

25.011 Highways, footpaths and byways: to receive reports and consider any action

1. **Footpaths and Public Rights of Way**
 1. FP1: Update on stile replacement
 2. Nether Street kissing gates: Update on repairs to rotted post and step
 3. FP 6,7,16, and 18: Update on trimming of overhanging vegetation
2. **Highways and footways**
 1. Update: Abbots Lane blocked gully
 2. Update: Enforcement issues at Greenacres
 3. Concerns about simultaneous road closures in Hunsdon and Wareside
3. **Other parish matters and concerns:** to consider any matters raised

25.012 Benningfield Green:

1. Update on any issues

25.013 Village archive update

25.014 Urgent matters: To note matters received too late for this agenda (for full discussion on the next agenda)

To consider suspending the Meeting for Public Comments:

Limited to a total of 15 minutes. One question/statement only of no more 3 minutes maximum per person.

Meeting to be resumed

25.015 To note items for addition to future agendas

25.016 Date of next Parish Council Meeting (in the Village Hall)

Tuesday March 4th at 7.30pm

Correspondence list for Agenda item 25.009 - for information only (refer to specific agenda items for action)

- D Andrews: issues relating to glamping site (25.007.3(i))
- Parishioner: Concerns about simultaneous road closures in Hunsdon and Wareside (25.011.2.3)
- Places for People: Invitation to the V1MP Community Working Group 4 (25.007.3.2)
- Community Working Group session on the Village 1 Masterplan.

DISCLOSABLE PECUNIARY INTERESTS
Widford Parish Council

1. A Member, present at a meeting of the Parish Council, or any committee, or sub-committee of the Parish Council, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting (Localism Act 2011 s31):
 - must not participate in any discussion of the matter at the meeting;
 - must not participate in any vote taken on the matter at the meeting;
 - must disclose the nature of the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011 (sensitive interests);
 - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
 - must leave the room while any discussion or voting takes place.
2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.
3. The Parish Council may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI (Localism Act 2011 s33).
4. **It is a criminal offence to:**
 - fail to disclose a Disclosable Pecuniary Interest at a meeting if it is not on the register;
 - fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
 - participate in any discussion or vote on a matter in which a Member has a DPI;
 - knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale (£5,000 maximum) and disqualification from being a councillor for up to 5 years. (Localism Act 2011 s34)